



# OAKDALE POLICE DEPARTMENT

## CITIZEN COMPLAINT FORM

IA #: \_\_\_\_\_

OPD#: \_\_\_\_\_

Jerry Ramar  
Chief of Police

(209) 847-2231 \*FAX (209) 847-3790 \*[TDD (800) 852-7500 Hearing & Speech Impaired Only]

Office of the Chief of Police  
250 N. Third Avenue  
Oakdale, CA 95361

NAME: (Please Print)

Date of Birth:

RACE – OPTIONAL:

- ☐ American Indian   ☐ Black   ☐ Filipino   ☐ Pacific Islander   ☐ Other Asian   ☐ Vietnamese  
☐ Asian Indian   ☐ Laotian   ☐ Cambodian   ☐ Hawaiian   ☐ Samoan   ☐ Hispanic/Latin/Mexican  
☐ White   ☐ Other \_\_\_\_\_

STREET ADDRESS:

CITY:

STATE:

ZIP CODE:

TELEPHONE [HOME]:

BUSINESS:

OTHER:

DATE INCIDENT OCCURRED:

TIME OCCURRED:

INCIDENT OCCURRED AT WHAT LOCATION:

### OAKDALE POLICE DEPARTMENT EMPLOYEES

NAME(s):

I hereby verify the facts and circumstances I have detailed above are true and correct to the best of my knowledge I understand I will be interviewed regarding this complaint. I agree to cooperate fully with the investigation.

Name: (print) \_\_\_\_\_

Signature of Complainant: \_\_\_\_\_

Date: \_\_\_\_\_

Parent or Guardian Signature (if complainant is under 18 years old): \_\_\_\_\_

**Supervisor Receiving  
Complaint:**

**IBM:**

**Date Received:**

You may mail or deliver this form to:

**RECORDED  
STATEMENT:**

☐ YES   ☐ NO(EXPLAIN)

**Oakdale Police Department, Office of the Chief of Police, 250 N. Third Avenue, Oakdale CA 95361**

ORIGINAL – IA

CANARY - WORKINGFILE

PINK - COMPLAINANT

## CITIZEN COMPLAINT POLICY

As law enforcement officers we are governed by Federal, State and Municipal laws. In addition to these regulations, we are expected to comply with the provisions of our Policies and Procedures, other department directives and the Law Enforcement Code of Ethics.

Since we endeavor to provide professional law enforcement services to the community, our duties must be performed in a manner that will inspire the confidence and respect of the public. Therefore, when it is determined that a member has demonstrated misconduct or inappropriate behavior, corrective action will be taken.

A member, who is acting within the scope of the law, and our regulations, will receive the full support of the Department. A double standard of law enforcement cannot exist anywhere within the City of Oakdale. Uniform enforcement practices must be followed throughout the community and the law must be enforced courteously and appropriately.

When a citizen makes a complaint against a member of the department, that complaint shall be thoroughly investigated. When an investigation establishes a citizen complaint is valid, appropriate administrative action will be taken.

Oakdale Police supervisors are encouraged and expected to handle minor complaints in a manner that will provide a speedy resolution for the complainant, while at the same time providing the necessary feedback and training to enhance the overall performance of Oakdale Police Department employees.

**COMPLAINT DEFINED:** A complaint is defined as an expression of dissatisfaction, either in writing or orally, with the operation of the Oakdale Police Department or the conduct of its employees.

**COMPLAINT DISPOSITIONS:** Based upon the findings of the Department investigation, a complaint shall be classified in the following manner: **Sustained, Not Sustained, Exonerated, or Unfounded.**

- 1 **Sustained Complaint:** A complaint is considered “**Sustained**” when the investigation reveals that:
  - The employee has committed the act(s) of misconduct alleged in the complaint.
  - The employee omitted a required duty.
- 2 **Not Sustained Complaint:** A complaint is considered “**Not Sustained**” when the investigation discloses insufficient evidence to clearly prove or disprove the allegation(s) made.
- 3 **Exonerated Complaint:** A complaint is considered “**Exonerated**” when the investigation indicates the act occurred but the act was justified, lawful, and proper.
- 4 **Unfounded Complaint:** A complaint is considered “**Unfounded**”.

For further information regarding the City of Oakdale Police Department’s citizen complaint process, please write to the Oakdale Police Department, Attn: Office of the Chief of Police, 250 N. Third Avenue, Oakdale CA 95361 or call (209) 847-2231.